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## COMMERCE & TRANSPORT (TRANSPORT) DEPARTMENT

### NOTIFICATION

The 11th April, 2023

No.3991-TRN-CORP-BS-0005/2018 /T.- Government of Odisha has embraced and integrated the Sustainable Development Goals in all aspirations and actions for development and transformative change in Quality of life for the people of Odisha.

In this context, Government are emphasized on development in the field of rural connectivity, and the best amenities to the travelling public, drivers/staff.

Now therefore, Government in Commerce and Transport (Transport) Department announce "AMA BUS STAND" Scheme to construct modern and sustainable public transport infrastructure at each Block level.

Whereas, to make this more effective and to monitor development of Bus Stands in each Block, a District Level Committee, a Sub-Divisional Committee and a Block level Committee is constituted as below:

#### **District Level Ama Bus Stand Nodal Committee**

1. Collector and District Magistrate as Chairperson
2. Superintendent of Police as Vice-Chairperson
3. Chairpersons of Sub-Divisional and Block Committees
4. R.T.O. of the concerned District
5. Representative of OSRTC as Secretary/ Convenor
6. Two Members nominated by the Collector and District Magistrate
7. One Representative from Women SHGs/Federation.
8. One official representative of ULB.
9. One member of Pvt.Bus association.

#### **Sub-Divisional Committee**

1. Sub-Collector as Chairperson
2. Sub-Divisional Police officer as Vice-Chairperson

3. Representative of OSRTC as Secretary/ Convenor
4. Two Members nominated by the Sub-Collector
5. One Representative from Women SHGs/Federation.
6. One official representative of ULB/GP.

**Block Level Committee(BLC)**

1. Block Development Officer as Chairperson.
2. Inspector In Charge Police officer as Vice-Chairperson
3. Representative of OSRTC as Secretary/ Convenor
4. One Members nominated by BDO.
5. One Representative from Women SHGs/Federation.
6. One official representative of ULB/ GP.

**Functions and responsibilities of the District Level Executive Committee :**

- a. to aid and advise the Sub-Divisional Committee (SDC) and Block Level Committees (BLC) of the district.
- b. responsible for all the operational activities of the bus stands in the district.
- c. facilitate convergence mechanism between line agencies, ensure preparation of the Plan for each "Ama Bus Stand" as per requirement.
- d. The term of office of the nominated members shall be for two years commencing on the date of his/her selection unless removed earlier by the Chairperson.
- e. shall provide adequate administrative, technical and support staff for operation and maintenance of Ama Bus Stands.
- f. to inquire into specific complaints with respect to the safeguards of the Bus Stands.
- g. to finalize the planning process of the management and development of the Bus stands and to evaluate the progress of their further development.
- h. to prepare report, annually and at such other times as the Committee may deem fit, upon the working of those Bus stands
- i. to discharge such other functions in relation to the Management, monitoring, development, and advancement of the Bus stands, subject to the provisions of any scheme as and when required by the Department.
- j. District level Bus Stand Committee shall be the Nodal Committee for the operation and maintenance planning and for monetization of the designated areas of these bus stands for generating revenue.
- k. DLC should be responsible for on boarding FMS agencies at various Bus Stand types developed under "Ama Bus Stand Scheme" in their respective Districts.

- I. As a nodal Committee, District Committee will monitor and supervise all the Committees. Further, any nominated members of the Committee shall be incorporated with the approval of the Collector.

**Functions and responsibilities of the Sub-Divisional Committee**

- i. provide for the determination, co-ordination, management, maintenance of Ama Bus Stands in their Sub-Division.
- ii. Frame the responsibilities of the functionaries for management of Ama Bus Stands. .
- iii. Bring about an improvement in the general quality by promoting cleanliness, hygiene.
- iv. Encourage cost effective and appropriate technologies for ecologically safe and sustainable operation.
- v. Develop, wherever required, community managed systems focusing on scientific Management and holistic development of the habitat.

**Functions and responsibilities of the Block Level Committee**

- a. Shall provide adequate administrative, technical and support staff for operation and maintenance of Ama Bus Stands in the Block.
- b. To Manage, operate, and monitor all matters relating to the functioning of the Bus stands.
- c. To inquire into specific complaints with respect to the safeguards of the Bus Stands.
- d. To finalize the planning process of the management and development of the Bus stands and to evaluate the progress of their further development.
- e. To prepare report, annually and at such other times as the Committee may deem fit, upon the working of those Bus stands.
- f. To discharge such other functions in relation to the Management, monitoring, development, and advancement of the Bus stands, subject to the provisions of any scheme, policy, law, guidelines notified by the C&T Dept.
- g. Obtaining passenger feedback and satisfaction reports for submission to the Committee.
- h. Review the Operational activities of the Ama Bus Stand.
- i. Implement key decisions taken by the Committee at the Ama Bus Stand Meeting.
- j. The term of office of the nominated members shall be for two years commencing on the date of his/her selection unless removed earlier by the Chairperson.

Whereas, OSRTC shall be responsible for setting out service level benchmarks for Bus Stand management and shall supervise the quality of work of the Facility Management Service (FMS) agencies, in collaboration with the respective Dist. Collectors.

Detail Standard Operating Procedure and guidelines for effective management of Ama Bus Stands will be issued by the Department in due course.

By Order of the Governor  
USHA PADHEE  
Principal Secretary to Government